

## Risk Assessment

### Green Camp NZ

**Scope:** This risk assessment considers risks related to a camp at Green School NZ.

What is the risk	Who could be harmed and how	Uncontrolled risk	Suggested controls	Controlled risk	Who will implement?
Slips	All visitors  Cuts, grazes, musculo-skeletal injury, fractures		<ul style="list-style-type: none"> <li>* Request that visitors wear suitable footwear</li> <li>* Supervision of child visitors - to reduce running, request stick to paths, extra supervision if off-pathways</li> <li>* Safety induction highlighting slippery areas, eg gravel path to river, long grass</li> <li>* First aid facilities in Reception/ Trained First Aiders on staff</li> </ul>		<ul style="list-style-type: none"> <li>* Adult visitors</li> <li>* Green School staff</li> </ul>
Trips	All visitors  Cuts, grazes, musculo-skeletal injury, fractures		<ul style="list-style-type: none"> <li>* Plan route in advance to avoid trip hazards and to move any objects lying across proposed route (eg hoses, sticks, electrical cables in wakas)</li> <li>* First aid facilities in Reception/ Trained First Aiders on staff</li> </ul>		<ul style="list-style-type: none"> <li>* Green School staff</li> </ul>
Falls	All visitors  Cuts, grazes, musculo-skeletal injury, concussion, fractures		<ul style="list-style-type: none"> <li>* Close supervision of visitors in playground and river areas and elevated areas such as verandahs, viewing platforms, etc</li> <li>* Assess risks on the day if taking the group near the river, based on: mobility, recent rainfall, capacity to manage their own risks based on observations earlier in the tour</li> <li>* First aid facilities in Reception/ Trained First Aiders on staff</li> </ul>		<ul style="list-style-type: none"> <li>* Adult visitors</li> <li>* Green School staff</li> </ul>

Hit by object	All visitors  Bruising, cuts, grazes, musculo-skeletal injury, concussion, fractures, eye injury		* When planning camp be aware of any activities that could involve moving objects (eg ball games, mowing) and avoid getting too close to those activities  *Supervision of learners to reduce risk of thrown objects while visitors are nearby			* Green School staff  * Adult visitors
Sharp objects	All visitors		* Safety induction: ask adult visitors to position themselves between learners and likely sources of sharp or hot objects: eg in kitchens  * Planning: avoid areas with known sharp objects - eg thorny plants or "cutty grass"  * Vigilance - be aware of metal near outdoor furniture, building areas, etc. Report anything sharp you see.			* Green School staff
Dust and pollen	All visitors  * eye injury * breathing difficulty * allergic reaction		* Safety induction: ask about known allergies  * eye baths and saline solution in first aid kits			Green School staff
<b>What is the risk</b>	<b>Who could be harmed and how</b>	<b>Uncontrolled risk</b>	<b>Current Controls</b>	<b>Suggested additional control</b>	<b>Controlled risk</b>	<b>Who will implement?</b>
Sunburn	All visitors		* limit time outdoors in heat of day * encourage use of hats, long sleeves	* make sunscreen available		Green School staff
Insect bite	All visitors		* repellent available * first aid available * trained first aiders			Green School staff
First Aid emergency	All visitors- heart attack, stroke,		* first aid available * trained first aiders	* check in with visitors- invite them to disclose if		Green School staff

	fainting		* defibrillator mounted on Services Hub	they feel unwell at any time so we can assist		
Fire	Visitors, staff, learners		* alarm system * trained staff * extinguishers	* nominate temporary fire warden for outside normal school hours		Green School staff

RISK ASSESSMENT MATRIX		CONSIDER THE LIKELIHOOD OF A HAZARDOUS EVENT OCCURRING				
		Very unlikely to happen	Unlikely to happen	Possibly could happen	Likely to happen	Very likely to happen
CONSIDER THE SEVERITY OF INJURY/ILLNESS	Catastrophic (e.g fatal)	Moderate	Moderate	High	Critical	Critical
	Major (e.g Permanent Disability)	Low	Moderate	Moderate	High	Critical
	Moderate (e.g Hospitalisation/Short or Long Term Disability)	Low	Moderate	Moderate	Moderate	High
	Minor (e.g First Aid)	Very Low	Low	Moderate	Moderate	Moderate
	Superficial (e.g No Treatment Required)	Very Low	Very Low	Low	Low	Moderate